

# **MANAGEMENT INFORMATION SYSTEM (MIS) USER MANUAL**

**DLAM 4745.40 VOL. VI**  
**Revision Date: May 24, 2001**

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## **CONTROLLED INVENTORY ITEM CODE**

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## CODES continued

UM-C-3.DOC

## CONTROLLED INVENTORY ITEM CODE

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**Description.** The Controlled Inventory Item Code specifies the extent and type of special handling required due to the Classified or Pilferage nature of the item.

**Note:** Was "Physical Security and Pilferage Code". Changed Feb. 3, 1989.

**Number of Characters:** 1

**Type of Code:** ALPHA/NUMERIC

A table of codes indicating the Security Classification and/or Security Risk or Pilferage Controls for

Storage and Transportation of DoD Assets. These codes and the explanation of each code are as follows:

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| CODE | DEFINITION/EXPLANATION |
|------|------------------------|
|------|------------------------|

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1. Classified Items Code: A Code indicating the materiel requires protection in the interest of National Security in accordance with the provisions of DoD 5200.1-R. Information Security Program

- |    |  |
|----|--|
| A. | Confidential – formerly restricted data. |
| B. | Confidential – restricted data.          |
| C. | Confidential.                            |
| D. | Confidential – Cryptographic.            |
| E. | Secret – Cryptographic.                  |
| F. | Top Secret – Cryptographic.              |

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|------|--|
| G.   | Secret – Formerly restricted data.   |
| H.   | Secret – Restricted data.  |
| K.   | Top Secret – Formerly restricted data.   |
| L.   | Top Secret – restricted data.  |
| O.   | Item contains Naval Nuclear Propulsion information; disposal and access limitations are identified in NAVSEAINST C5511.32. Store and handle in a manner which will preclude unauthorized access to this materiel |
| S.   | Secret.  |
| T.   | Top Secret.  |
| U.   | Unclassified.  |

2. Pilferage Code: A code indicating the material has a ready resale value or civilian application for personal possession and, therefore is especially subject to theft.

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| CODE   | DEFINITION/EXPLANATION  |
|--|---|
| <hr/>  |   |
| J.   | Pilferage Code – Pilferage controls may be designated the coding activity to items Coded U (unclassified) by recording the item to J. Item displays sensitive information. Prior to disposal, all name plates, label plates, meter face plates, tags, stickers, document or markings, which relate items to Weapons System/End Item Application, must be removed and destroyed. |
| <p>Coding activities may further categorize Pilferage Items by use of the following codes:</p> |   |
| N.   | Firearms.   |
| P.   | Ammunition and explosives.  |
| Q.   | An item which is a drug or other substances determined by the Administrator, Drug Enforcement Administration, Department of Justice to be designated schedule Symbol III, IV, or V, as defined in the Controlled Substance Act of 1970, and other items requiring secure storage.   |
| R.   | Alcohol, alcoholic beverages, precious metals, or a drug or other substance determined by the Administrator, Drug Enforcement Administration, Department of Justice to be designated schedule Symbol III, IV, or V, as defined in the Controlled Substance Act of 1970, and other items requiring secure storage.   |

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| CODE | DEFINITION/EXPLANATION                         |
|------|--|
| V.   | Individual Clothing and Equipment.             |
| W.   | Office Machines.                               |
| X.   | Photographic Equipment and Supplies.           |
| Y.   | Communications/Electronic Equipment and Parts. |
| Z.   | Vehicular Equipment and Parts.                 |
| I.   | Aircraft Engine Equipment and Parts.           |
| M.   | Hand tools and Shop Equipment.                 |

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\*\*\*Note: See DRN 2863, for format and definition.\*\*\*

7. Item Displays Sensitive Information. Prior to disposal, all name plates, label plates, meter face plates, tags, stickers, documents or markings which relate items to Weapons System/End Item Application must be removed and destroyed.

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| CODE | DEFINITION/EXPLANATION  |
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| 9.   | This code identifies an item as a Controlled Cryptographic Item (CCI). CCI is described as Secure Telecommunications or Information Handling Equipment. Associated Cryptographic Component, or other hardware item which performs a critical COMSEC function. Items so designated are unclassified but controlled, and will bear the designation "Controlled Cryptographic Item or CCI"           |
| 3.   | Sensitive Item Code. Material which require a high degree of protection and control due to statutory requirements or regulations, such as narcotics and drug abuse items; precious metals; items which are of high value, highly technical nature; and small arms, ammunition explosives, and demolition material.  |
| 1.   | Highest Sensitivity (Category I) – non-nuclear missiles and rockets in a ready-to-fire configuration (e.g., Hamlet, Redeye, Stinger, Dragon, Law, Viper), and explosive rounds for non-nuclear missiles and rockets. This category also applies in situations where the launcher (tube) and the explosive rounds, though not in a ready-to-fire configuration, are jointly stored or transported. |
| 2.   | High Sensitivity (Category II) – Arms, ammunition, explosives.  |
| 3.   | Moderate Sensitivity (Category III) – Arms, ammunition, and explosives.   |
| 4.   | Low Sensitivity (Category IV) - Arms, ammunition, and explosives.   |

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| CODE | DEFINITION/EXPLANATION   |
|------|--|
| 5.   | Highest Sensitivity (Category I) - Arms, ammunition, and explosives with a Physical Security Classification of secret.       |
| 6.   | Highest Sensitivity (Category I) - Arms, ammunition, and explosives with a Physical Security Classification of confidential  |
| 8.   | Highest Sensitivity (Category II) - Arms, ammunition, and explosives with a Physical Security Classification of confidential |

**Note:** Items coded 5, 6, or 8 will be stored and transported in accordance with the provisions of DoD 5100.76-M or DoD 5200.1-R. Information Security Programs, whichever is more stringent.

- \$ This code identifies Nuclear Weapons Use Control (UC) Ground Equipment which is CIIC unclassified, but may require special controls. Use control Ground Equipment is described as recorders, verifiers, adapters, power supplies, cables, programmers, monitors, controllers, code processors, power, converters, computers and data modules which perform a Nuclear Weapons Use Control Function.
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